

**WATER DISTRICT NO. 19**  
**BOARD OF COMMISSIONERS MEETING**  
**Tuesday, July 13, 2010**

A special meeting of the Board of Commissioners of Water District 19 was held at the District Office. The purpose of the special meeting is to review the performance of a public employee of Water District 19 and other business as necessary. Those in attendance were President **Steve Haworth**, Commissioners **Richard Bard** and **Bob Powell** and General Manager **Jeff Lakin**.

**SPECIAL MEETING**  
**4:00 PM**

**SPECIAL MEETING CONCLUDED AT 4:01 PM** at which time The Board entered into Executive Session to discuss the performance of an employee of Water District 19 under the provisions of RCW 42.30.110(1)(g).

**EXECUTIVE SESSION:** An Executive Session was entered at 4:02 PM.

**RETURN TO SPECIAL MEETING:** The Board came out of the Executive Session at 4:30 PM. No action was taken in Executive Session.

**SPECIAL MEETING** ended at 4:31 PM and entered into the Regular Meeting.

**REGULAR MEETING**  
**4:31 PM**

A regular meeting of the Board of Commissioners of Water District 19 was held at the District Office. Those in attendance were President **Steve Haworth**, Commissioners **Richard Bard** and **Bob Powell**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**.

**Meeting called to order 4:32 PM**

At this time, **Commissioner Haworth** commended **General Manager Lakin** for his job performance and made a Motion authorizing a \$2,500.00 merit increase effective July 1<sup>st</sup>, 2010. **Commissioner Bard** seconded the Motion. Motion passed unanimously.

**1. VISITOR BUSINESS**

- There was no visitor business

**2. BOARD DISCUSSION/ACTION**

- Schweinler request for connection – Mr. Schweinler contacted **General Manager Lakin** by telephone and requested his request for a water connection be reiterated at this meeting. It was so noted.
- Comp Plan joint planning process – The consensus of **The Board** was to wait for Steve Hirschey to get back to the District about the next steps related to the joint planning process.
- Madrona Cove SMA – a request was forwarded to the District from Don Asher of the Madrona Cove development regarding the possibility of the District managing their small water system for 21 single family structures. The District's satellite management plan currently does not allow us to manage a system outside of the District's boundaries. **The Board** is disposed to consider the request but tabled the discussion pending further review. No decisions were made.

- Approval of minutes – Tuesday, June 22<sup>nd</sup>, 2010 – **Commissioner Bard** made a Motion to approve the minutes as doubly amended; **Commissioner Powell** seconded the Motion. Motion passed unanimously.

### 3. OPERATIONS REPORT

- Beall Well pilot study – **Operations Lead Wahanik** brought **The Board** up to date regarding the full scale pilot study. RH2 Engineers requested additional runs be made with various source variations. The final operations report will be drafted once the test is complete and sample results are in.
- **Operations Lead Wahanik** also spoke about the improvements that are needed at Ellis Creek and the Beall Creek pump station.

### 4. ADMINISTRATIVE REPORT

- Beall Well update – covered in the Operations Report.
- Ridge Road main replacement – 60% design drawings have been received. **General Manager Lakin** has reviewed them, attached comments and sent them back to RH2. Right-of-way boundary issues are being addressed with King County by RH2. Leveraging cost saving opportunities and impacts on project schedules were discussed regarding the multi-year aspect of this project.
- Morgan Hill Well / DOH – Fencing project is complete; The Department of Health is requiring a professional engineer to stamp our entire Source Approval Application. Steve Deem at DOH is the lead on the application review and approval. RH2 completed first site visit today to begin process of finalizing application edits and acquiring an engineer's stamp on the application.
- Chemical bids – **General Manager Lakin** is reviewing chemical vendors and costs – hypochlorite contract awarded to Treatment Technology. Twelve month estimated savings will be \$2300.
- Financials – year-to-date residential water use under budget – primarily due to above average rainfall earlier in the year. Commercial also under budget. We are still in a strong financial position.
- Pressure Reducing Valves – **General Manager Lakin** gave a presentation on a draft plan for new and relocated pressure reducing valves. These changes would create a third pressure zone and reduce higher pressures at the lower system elevations. Cost is estimated at \$250,000.
- Rick Tuel – letter forthcoming for a request for personal leave for the month of July.
- Hans Solderholm and Sue Toy are returning eight water units. They have signed the necessary agreement for their refund. **Commissioner Bard** made a Motion to approve the expenditure; **Commissioner Haworth** seconded the Motion. Motion approved unanimously.

### 5. SIGN APPROVED MINUTES IN BOOK

### 6. SIGN VOUCHERS

**Commissioner Haworth** made a Motion to conclude the meeting at 6:20 PM; **Commissioner Powell** seconded the Motion. Motion passed unanimously.